

FINANCE & UTILITY COMMISSION MEETING
Wednesday, July 20, 2022, 6:00 PM

The Commission meeting was convened at 6:00 p.m. by Mayor Nathan Brown. Those present included Mayor Nathan Brown; Council Members John Dayton and Vaughn Ripley; Commission Members Carroll Jones and Brian Keller; and staff members Dave Dunn, Jeremy Mose, Carrie Myers, John Gerstner, and Rikki Bruchey.

ARPA Water Main – Phase I Engineering & Phase 1 to Phase 6 Geotechnical/Survey Work – The Matthews Group - \$428,222.24 – Mr. Mose discussed this item. He stated this was for engineering work for Phase 1 and geotech and engineering work for Phases 1-6 of water line replacements on various streets throughout the City. These projects are being funded with ARPA money. He stated the Matthews Group will also be contracted to complete construction of the project in the future. This work was competitively bid through Sourcewell. The Commission recommended approval to the Council.

ARPA Water Main – Phase 2 Engineering – The Matthews Group - \$187,778.69 – Mr. Mose discussed this item. He stated this was for engineering work associated with the East H Street water line replacement. This project is being funded with ARPA money. This work was competitively bid through Sourcewell. The Commission recommended approval to the Council.

Yourtee Spring Water Distribution Rehabilitation Project – Phase 1- Utility Service Company, Inc. - \$985,286 – Mr. Mose discussed this item. He stated this was for relining of several sections of the Yourtee Springs water line. This project is being funded with ARPA money, Frederick County contributions, and Governor's budget funding. Additionally, staff is still seeking funding from Washington County and various grant opportunities. The Commission recommended approval to the Council.

Water Tank Maintenance Contract – Southern Corrosion, Inc. - \$34,310 – Mr. Mose discussed this item. He stated this was for a new maintenance contract on the 1 million gallon and 250,000 gallon water storage tanks. This contract provides a savings of \$23,000 compared to the last vendor. The Commission recommended approval to the Council.

FY2022 Finance Reports – Mr. Dunn explained overrun accounts on the finance reports. He also stated some revenue lines were not completed for the year yet.

Sidewalks – Mayor Brown discussed the lack of participation in the sidewalk loan program. To date, only four loans were secured through the program. After the program was established, it was determined that it is challenging for homeowners to replace individual sidewalks in the middle of any given block since the sidewalks around them remain in disrepair. It is also a challenge because often the curb and gutter do not align with abutting curb and gutter. The City prefers to complete blocks of sidewalk replacement all at one time. Mayor Brown proposed passing a resolution to re-state that, while sidewalks remain the responsibility of abutting homeowners, the City would begin proactively seeking grant funds and programming budgeted funds when they could for large sidewalk replacement projects. The Commission discussed the

priority being sidewalks along the safe routes to school, as well as sidewalks along Potomac Street and Maple Avenue, the high-traffic flow areas of the City.

The Commission also decided if such a resolution was passed, the City would forgive any current sidewalk loans with an existing balance. The Commission recommended approval to all to the Council.

The meeting adjourned at 6:45pm.